

BBT Selection Centre, Tuesday 26th February 2013

Frequently Asked Questions

Why can't I pick my own interview slot?

Unfortunately there is no online booking facility for the BBT Selection Centre. We have assigned interview slots to BBT applicants based on the address given in the application form. This is to allow those who live furthest away from the Reebok Stadium more time to travel to the Selection Centre. The arrival times for the Selection Centre run from 8.25am until 15.05pm.

Why is this only a provisional invitation to the BBT Selection Centre?

The invitation to the BBT Selection Centre is provisional until we receive confirmation that you have passed the Stage 3 GP Selection Centre.

Updated When will my provisional invitation to the BBT Selection Centre be confirmed?

We hope to be able to confirm provisional invitations during the week commencing 18th February 2013, once we have the Stage 3 GP Selection Centre results.

Please note that we are working closely with the GP National Recruitment Office in order that we can let you know as soon as possible that your invitation to the BBT Selection Centre is secured. However, it is possible that we will only be able to give you a few days' notice. **Please make arrangements now on the assumption that your provisional invitation to the BBT Selection Centre will be confirmed so that you are free to attend the BBT Selection Centre and so that your employer will have sufficient time to arrange appropriate cover.**

Can I change my first choice deanery?

Yes. You should now have received an email from the UK Offers System explaining how to choose your sub-preferences for Broad Based Training. We have full details of the majority of the 52 tracks available and you can put them in your order of preference, regardless of what your original first choice deanery was. You have until 12 noon on Wednesday 27th February 2013 to complete your sub-preferences.

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What if I can't access my UK Offers account?

Please use the following instructions to access your account:

1. You must use the email address you entered in your application
 2. Add the address DoNotReply@ukoffers.org.uk to your contacts list and/or "white list" which should stop your SPAM filter flagging the email as SPAM.
 3. Go to the UK Offers System online login page <https://www.ukoffers.org.uk/Login.aspx> and use the test email link - "If you are not receiving expected emails from our server, try sending yourself a test message."
 4. On the webpage that loads when you click on the above link, enter your email address. In the box below enter the letters as they appear in the image displayed. Click "Send Test Message"
 5. Check if this message was delivered to your email address.
 6. On the UK Offers System login webpage use the resend email function - "If you have not yet received your login email you can request a resend."
 7. On the webpage that loads, enter the email address you used in your application, then click the "Reset Password" button. This will send an email to your nominated email address with a link to reset your password.
 8. Open the email and click on the link. On the webpage that loads, set your password.
- NOTE: You must meet the password minimum requirements listed on the page.

New! What is the reference process for BBT?

BBT only applicants

If you have only applied for BBT, references have been requested from your referees. You can check, via your applicant portal, if a reference has been received from each of your referees and, if not, you should chase them accordingly.

BBT and GP applicants

If you have applied for both BBT and GP, then your references for GP will also be your references for Broad Based Training. There will be no need for your referees to submit two sets of references for each of your applications. You can check, via your GP applicant portal, if a reference has been received from each of your referees and, if not, you should chase them accordingly.

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If for any reason you have listed different referees for GP and BBT, then you will need to request the references from any BBT referees that are different from your GP ones yourself. If this applies to you then you can download a copy of the Clinical Structured Reference Form from <http://www.gprecruitment.org.uk/downloads.html>. Please fill in your BBT applicant number at the appropriate points and bring any such references with you to the BBT Selection Centre on 26th February 2013.

New! Why have you re-circulated the BBT Selection Centre Format document?

We have updated the BBT Selection Centre Format to ask you to include a copy of the following sections of your application form

- Foundation Competency
- Qualifications
- Experience
- BBT Additional Questions

Further queries

If you have any further queries, please do get in touch with us via email at bbt@nwpgmd.nhs.uk