

North West SupportTT Bid Guidance 2019-20

Examples of activity to consider

- Administration
- Bootcamps
- Clinical skills refresher courses
- Communication skills course for supervisors
- Coaching and mentoring courses
- Enhanced induction for trainees

Administration

In 2019-20 HEE NW is focussed on fully embedding SupportTT into the region; this year Local Education Providers will have the opportunity to bid for funds for administrative support to help achieve this. As funding for administrative support is unlikely to be available in future years, we are unable to support newly created posts that would be reliant on this funding, however we can support fixed-term posts and secondments etc.

The allocation will be based on an average band 4 salary (£22,000 per annum excluding on-costs) and the length of contract. Allocations will be based on the number of trainees within the Trust unless the Trust can evidence why a different level of support is required; please see the below table for further detail:

No. of trainees	WTE	Amount
50 – 100	0.5	£11,000
100 – 300	1	£22,000
300 – 500	1.5	£33,000
500+	2	£44,000

Completing the bid template

Number of trainees in LEP / School: Please include this as certain allocations may be made on a per capita basis.

Funding Amount Requested: Please provide the maximum amount of money required for this proposal in 2019-20. We cannot guarantee a full allocation, but this will allow us to assess the requirements of the region. Please note that all allocated funds for successful bids must be spent in the 2019-20 financial year.

Proposal: Please describe your proposal in detail and the plan for delivering it.

Cost and Activity Breakdown: Please provide a full breakdown of the activity and associated costs, including the following, as relevant:

- Design, development, delivery and evaluation time and costs
- Resources
- Staff time / costs
- Venue and catering costs

How will this investment benefit returning trainees?

Please consider:

- What specific learning requirements / re-skilling will be addressed and how?
- How will this specifically support a trainee's return to training?
- Will this activity address confidence issues for the trainee?

How many trainees will benefit from your proposal? Please include the anticipated numbers of returners who will directly benefit from this activity in 2019-20 or if this will derive benefits for trainees in the School / Trust going forwards.

Added Value

When detailing the added value please consider:

- If the proposal is cost effective
- The improvement of patient safety
- The trainee educational value
- Any organisational impact