

## Preparation for commencing post in Dental Foundation Training

Prior to commencing practice, you should have:

- discussed and agreed your hours of work in the practice with your Educational Supervisor which will equate to 35 hours out of term time and 28 hours during term time;
- agreed any 'out-of-hours' services to be provided by yourself (you should not be required to provide these within the first three months of your contract);
- satisfied yourself and your Educational Supervisor that you can complete attendance at the practice & study day course for 365 days as detailed in your contract;
- complied with all other terms of the contract;
- signed and received a copy of your contract;
- completed and signed the educational agreement.

By the time your contract commences you should:

- be registered with the General Dental Council;
- be a member of a recognised defence society;
- have signed forms to enter onto the NHS Performers List. You must provide weekly updates to your Educational Supervisor on the status of your application until you have been given a Performer Number.
- The Performer Number is required to enable an NHS Contract to be set up.
- There is a three month grace period in which you can still work in practice before being issued with a Performer Number.

- You must inform [Karen.Stowell-Smith@hee.nhs.uk](mailto:Karen.Stowell-Smith@hee.nhs.uk) of any issues you may be experiencing with your application.
- You will usually be asked to supply the following documentation: GDC registration certificate, birth certificate, passport, home address. (Visa if required) as part of your application to join onto the Performers List.