

Exception Exit Report for Doctor in Training

To be completed on a 'LIVE' basis when an issue arises and returned to Health Education England in the North West via exception.nw@hee.nhs.uk

(To be completed by the Employer / Host Training Organisation / in the case of GP trainees in a primary care placement this would be filled by the Organisation responsible for maintaining the local GP Performance List and by their Clinical/Educational Supervisor)

Trainee Forename:		Trainee Surname:		GMC Number:	
Specialty:			Grade:		
Start Date	End date	Details of Employment/Placements/Locum		Comments	
Details of concerns/investigations:					
Conduct, Capability Investigation	This trainee has been involved in a conduct or capability investigation				YES / NO
	This has been resolved satisfactorily with no unresolved concerns about this trainee's conduct.				YES / NO
	Please give a brief summary of the investigation(s):				
Serious Untoward Incident/ Significant Event investigation / Never Event	This trainee has been involved in formal Serious Untoward Incident / Significant Event Investigation				YES / NO
	This trainee has been involved in a Never Event				YES / NO
	This has been resolved satisfactorily with no unresolved concerns about a trainee's fitness to practice				YES / NO
	Please give a brief summary of the investigation(s):				

Complaints	This trainee has been named in complaint(s)		YES / NO
	This has been resolved satisfactorily with no unresolved concerns about a trainee's fitness to practice or conduct		YES / NO
	Please give a brief summary of the complaint(s):		
Has the trainee reflected appropriately?			
Signature		Date	
Full name		Job Title	
Name of the Organisation		Name of the Medical Director (If the signatory is not the MD)	

Reminder: In all circumstances a copy of this report should be shared with the trainee doctor