

FAQs

The following FAQs relate to the Postgraduate Certificate in Workplace Based Postgraduate Medical Education.

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10. What if I don't have enough time to do the module in the year I am funded?
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1. What will I gain from doing this course?

The PG Cert has been developed to meet the GMC's standards for the recognition of clinical and educational supervisors. Satisfactory completion of module 1 (CPD4706) will provide evidence in domains 1-4 for Clinical Supervisors and module 2 (CPD4707) will provide evidence in domains 5 and 6 for Educational Supervisors. Further information on the GMC standards including links to key documents can be found at: <http://www.nwpgmd.nhs.uk/educator-development/standards-guidance>.

Successful completion of all 3 modules will lead to the award of Postgraduate Certificate in Workplace Based Postgraduate Medical Education (60 Masters-level credits) awarded by Edge Hill University.

2. Is this course compulsory?

Module 1 (CPD4706) is not compulsory but has been specifically designed to address the most recent developments in workplace based teaching and assessment. All curricula include the requirement to demonstrate the knowledge, skills and attributes of a good teacher and this course should allow you to do this. Module 1 (CPD 4706) has been developed to meet the standards for Clinical Supervision as laid out by the GMC (see Q1). We are therefore highly recommending the module to potential students.

3. I have recently achieved a different medical education qualification. Is this PG Cert any different from the course I have already undertaken?

The PG Cert has been specifically developed to address the most recent developments in workplace based medical teaching and assessment. The content of modules 1 (CPD4706) and 2 (CPD4707) have been mapped against the GMC's standards for the recognition of clinical and educational supervisors with module 1 externally accredited by the Academy of Medical Educators.

Other programmes may also provide similar training however, HEE is not able to comment on the specific content of them. We would advise you to map the content of your previous course to the GMC standards (<http://www.nwpgmd.nhs.uk/educator-development/standards-guidance>) to ensure you can demonstrate evidence against the relevant standards.

4. Do I have to pay for the course?

Each year HEE funds one year group of medical hospital based higher specialty trainees through module 1 (CPD4706) of the PG Cert. To find out the eligible year for funding for your specialty please see the [HEE Funded Places Specialty Year Group List](#).

If you are not eligible for a funded place you have the option to self-fund at a cost of £700 for module 1 and £600 for modules 2 and 3. Please visit the [EHU webpages](#) for more information.

5. When will I hear about my funded place?

If you are in your eligible year group for funding you can expect to be contacted by Edge Hill University (EHU) in summer. If you think that you are eligible but have not received a communication from EHU please contact clinicaleducation@edgehill.ac.uk.

6. How do I check my eligibility for a funded place?

To be eligible to receive an HEE funded place you must be: a trainee in the North West; and in your TPD specified year group in September (i.e. an Anaesthetics trainee must be in ST5 in September 2016 to receive a place in the 2016-17 academic year). For a list of eligible specialty year groups please see the [HEE Funded Place Specialty Year Group List](#).

7. I am in a more senior year than the trainees in my specialty who are being allocated HEE funded places; can I still do the course?

If you are in a more senior year than your colleagues who are being allocated a funded place there is a chance that you should have been offered a place in a previous academic year. Please email the Educator Development Team at nwd.pgce@nw.hee.nhs.uk stating your name, specialty, ST year and the date you entered your eligible year.

To find out your specialty's eligible year please check the [HEE Funded Place Specialty Year Group List](#).

8. What do I do if I think I'm eligible but I haven't received any information?

If you think you are eligible to receive a funded place but have not received an email from Edge Hill University please email clinicaleducation@edgehill.ac.uk.

9. What do I do if I go out of programme / on maternity leave / on sick leave?

If you are not in programme in September or you know you will be going out of programme during your time on the module please contact clinicaleducation@edgehill.ac.uk and arrangements will be made to move your place to a future academic year.

If you are already out of programme but will be in the eligible year group when you return to your training programme you will be registered at that time.

10. What if I don't have enough time to do the module in the year I am funded?

Unfortunately, HEE is only able to fund you through module 1 (CPD4706) when you are in the TPD specified year group. There are certain circumstances where your place can be moved to a future cohort e.g. maternity leave, extended sick leave, out of programme, career break. However, other than these circumstances, if you choose not to undertake module 1 at the time you are allocated a funded place then your option will be to self-fund at a time suitable for you.

11. I am a Foundation Trainee and am keen to do module 1 now instead of waiting for my HENW funded place. Is this possible?

If you do not want to wait until you are eligible to receive an HEE funded place then you can choose to self fund your place however HEE would advise that you wait until the second half of your F2 year so that you are able to gain enough teaching experience to fully engage with the programme.

If you choose this option you will not be funded to do any further modules of the PG Cert by HEE.

12. How do I self fund on the PG Cert?

To self-fund on the PG Cert at a cost of £700 for module 1 and £600 for modules 2 and 3 you must be a doctor working within the North West region of HEE. Please visit the [EHU webpages](#) for further details.

If you are interested in completing the whole Postgraduate Certificate but think you already have the relevant experience or qualifications that completing module 1 or 2 would give you, there is an option to apply for Recognition of Prior (Experiential) Learning (RP(E)L) to be awarded equivalent credits. Please contact Edge Hill University at clinicaleducation@edgehill.ac.uk for further information about eligibility and the application process.

13. What are the attendance requirements of the programme?

The requirement for face to face attendance has been kept to a minimum. For each module there are only 4 face to face workshops, mostly half day, and repeated on more than one occasion to facilitate ease of attendance.

14. Do I have to apply for study leave?

Yes, you have to apply for study leave for all face to face workshops. We aim to always give at least 8 weeks' notice of dates so that study leave can be arranged easily. During the course of module 1 there will be a one day Induction and three half day workshops; date choices for these face to face sessions will be sent to you and can also be found on Blackboard (you will receive log-in details for Blackboard once you have been enrolled).

15. What if I when I go to sign up for a workshop I am unable to attend on any of the given dates?

We schedule multiple workshop sessions over a 2 week period at various times to try to ensure that there is a suitable time for each student to attend the workshop. However, if you find that you are unable to attend on the given dates please contact clinicaleducation@edgehill.ac.uk for your options.

16. What do I do if I'm having problems with Blackboard?

Blackboard is Edge Hill University's online learning platform. If you have a problem with any aspect of Blackboard please contact Carol Chatten, Learning Technologist by email carol.chatten@edgehill.ac.uk, by telephone 01695 650 981 or via Blackboard.

17. Who do I contact if I have questions after Induction?

Following induction you are an Edge Hill University (EHU) student and as such your questions should be directed to them via clinicaleducation@edgehill.ac.uk.

18. What do I do if I need to defer my place?

If, following registration, you find that you will be unable to commence the module please contact clinicaleducation@edgehill.ac.uk.

19. Once I have completed module 1 will HEE fund me to undertake additional modules?

HEE is only able to fund one year group of medical hospital based higher specialty trainees through module 1 (CPD4706) each year. If you wish to undertake further modules once you have completed module 1 then you have the option to self-fund these.