

DESCRIPTION FOR ROLE OF DCP CHAMPION

TITLE:	DCP Champion
DIRECTORATE	NHS England (Cheshire & Merseyside)
ACCOUNTABLE TO:	Steve Farmer (Cheshire) or Roger Hollins (Mersey)
REPORTS TO:	Vicky Lowe
RESPONSIBLE FOR:	<p>To complete training to be a trainer in being Dementia Friendly (DF), 'Making Every Contact Count' (MECC), Delivering Better Oral Health' (DBoH) & Friends and Family Test (FFT).</p> <p>To deliver the training package to Primary Care Dental Practices & their associated peer review groups.</p> <p>To deal with all related administrative responsibilities.</p>
Closing Date	MONDAY 5th OCTOBER
Interview Dates	Friday 9th & 16th October 2015

****If appointed please note that there are two initial training days to be held with the Alzheimer's Society in Chester and Liverpool on Wednesday 28th and Thursday 29th October 2015. Please ensure you are available to attend one of these training days.****

Role SUMMARY:

This post is not an employed position. Your time will be recompensed through your primary dental care employer.

Training

1. To have received training in and be fully conversant in DF, MECC, DBoH & FFT.
2. To be trained as a trainer.
3. To deliver the training package of DF, MECC, DBoH & FFT to primary dental practices and their associated peer review groups.
4. To be a champion of DF, MECC, DBoH & FFT.
5. Active participation in clinical or peer review.

Delivery

6. The planning and preparation of your training sessions.
7. To keep an accurate record of the primary care dental practices you have delivered the training to and the names of attendees.
8. To have a record of the lead in each practice for DF.
9. To organise peer review groups in your locality to deliver the training.
10. To provide reports to Vicky Lowe or her deputy on request.

Location

11. This post is required to carry out the above within the primary dental practices, and travelling expenses may be claimed from your base site using templates provided.

**Person Specification
DCP Champion**

REQUIREMENTS	ESSENTIAL	DESIRABLE	EVIDENCE
Qualifications & Training	<p>GDC registration.</p> <p>Experience as a Dental Therapist, Dental Hygienist or Dental Nurse.</p>	<p>Qualification or training in Oral Health Promotion.</p> <p>Previous experience of being a trainer or peer review facilitation.</p>	<p>GDC Certificate</p> <p>Qualification Certificates</p> <p>Course attendance certificates.</p> <p>Relevant tutor references.</p> <p>Evidence of evaluations from trainees e.g. a FD or trainee Dental Nurse.</p>
Employer Status	<p>Your employer must have a primary dental care contract within NHS England (Cheshire & Merseyside).</p> <p>You must have permission from your employer to apply for and be engaged in this post.</p> <p>Your employer should have in place the appropriate insurance cover for you to work outside your normal place of work.</p> <p>It is anticipated you will be needed to be released from practice for a minimum of 40 hours until 31/3/16.</p> <p>Valid CRB certification.</p>		<p>Employer contract number</p> <p>Employer signature</p> <p>Employer signature.</p> <p>Reference from employer.</p> <p>Professional indemnity certification.</p> <p>Employer signature</p> <p>Employer signature</p>

Skills & Abilities	<p>Good interpersonal skills with the ability to communicate effectively. Listens to others' views respecting and valuing individual patient needs.</p> <p>Professional and patient focussed approach with inspirational skills, acting as a role model to colleagues and junior staff members to encourage succession planning.</p> <p>Good organisational skills, ability to manage own time and plan timed activities for staff and patients.</p> <p>Ability to recognise and manage challenging situations in a calm and professional manner.</p> <p>Able to take instruction and direction and work effectively as part of a team.</p> <p>Ability to record and retrieve information.</p> <p>High standards of written communication skills with the ability to use email and internet.</p>		<p>Interview.</p> <p>Interview & application form.</p> <p>Application form & interview.</p> <p>Interview.</p> <p>Application form & interview.</p> <p>Application form.</p> <p>Application form & interview. Reference.</p>
Personal qualities	<p>Open minded, treats colleagues with dignity and respect.</p> <p>Act in a ways that support equality and diversity.</p>		<p>Interview.</p> <p>Evidence of equality & diversity training.</p>
Other	<p>Be prepared to travel to and work from places other than your usual place of work.</p>	<p>Hold a driving licence valid for use in the UK & insurance for business miles.</p>	<p>Interview.</p>

Useful Web Links:

<http://www.alzheimers.org.uk/> -- Alzheimer's Society

<https://www.gov.uk/government/publications/delivering-better-oral-health-an-evidence-based-toolkit-for-prevention> -- Delivering Better Oral Health

<http://www.england.nhs.uk/statistics/statistical-work-areas/friends-and-family-test/friends-and-family-test-data/> -- Friends & Family Test

<https://www.ewin.nhs.uk/resources/item/3221/every-contact-counts-public-health-workforce-development> -- Making Every Contact Count