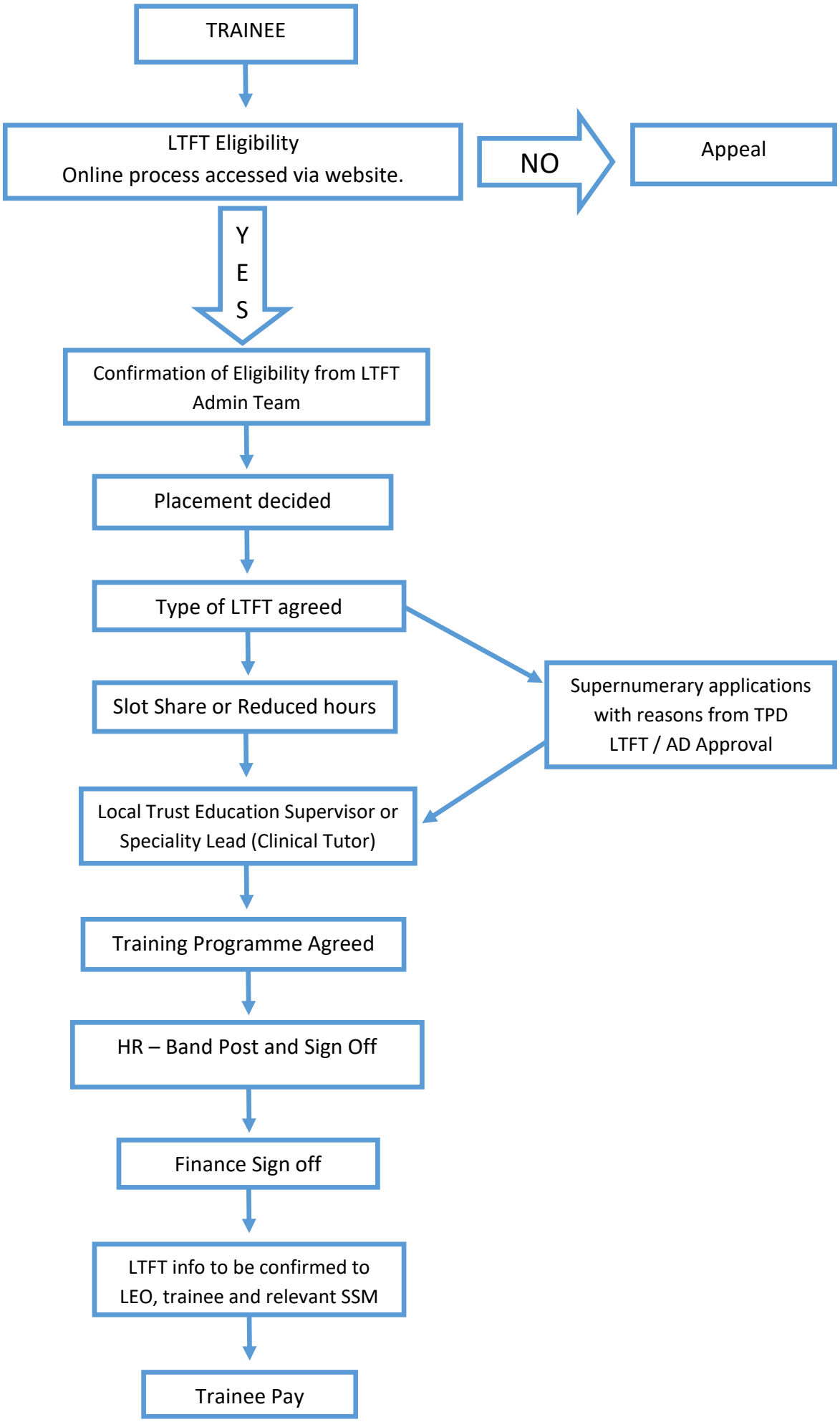
TRAINEE
LTFT Eligibility
Online process accessed via website.
NO
Appeal
Y
E
S
Confirmation of Eligibility from LTFT Admin Team
Placement decided
Type of LTFT agreed
Slot Share or Reduced hours
Supernumerary applications with reasons from TPD LTFT / AD Approval
Local Trust Education Supervisor or Speciality Lead (Clinical Tutor)
Training Programme Agreed
HR – Band Post and Sign Off
Finance Sign off
LTFT info to be confirmed to LEO, trainee and relevant SSM
Trainee Pay