**Quarterly Tunnel & Toll Fee Claim Form**

**Personal Details**

|  |  |  |
| --- | --- | --- |
| Full Name: |  |  |
|  | *First name* | *Surname* |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Assignment No: |  | Specialty: |  | Grade: |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| *Street Address* | *Town* | *Postcode* |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Placement for this claim: |  | Date started in placement |  |
| Postcode of placement |  |  |  |

**Pre-Registrations**

**Please indicate if you have registered for any of the following:**

Liverpool City Resident Status/Fast Tag Halton Resident Status

Pre-Pay sticker account Not registered

Please give reason why you have not registered:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Crossing Dates**

**Please indicate 1 for single crossing, 2 for a return crossing in the date boxes below**

**Month: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** | **25** | **26** | **27** | **28** | **29** | **30** | **31** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Month: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** | **25** | **26** | **27** | **28** | **29** | **30** | **31** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Month: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** | **25** | **26** | **27** | **28** | **29** | **30** | **31** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Location of Crossing |  | Cost of Single Crossing |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Total number of crossings for this quarter |  | Total Cost of Claim |  |

Evidence of all crossings provided Yes No

N.B If receipts are not provided this payment will be taxable

**Disclaimer and Signatures**

*I declare that the above claim is in respect of toll expenses due to bridge and tunnel crossings incurred in the period of this claim and that I have utilised the most cost effective toll open to me including registering for a fast tag or Halton Resident status if eligible*

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  |  |  |
| Signature: |  | Date: |  |

*I certify to the best of my knowledge and belief, the claimant incurred toll expenses as shown above.*

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Authorising Officer |  | Designation: |  |
| Signature: |  | Date: |  |