

Manchester University NHS FOUNDATION TRUST
SPECIALIST REGISTRAR IN ORAL MEDICINE

Job Description

APPOINTMENT

This is a whole time (40 hours), non-resident Specialist Registrar in Oral Medicine based at University Dental Hospital Manchester. The Postgraduate Dental Dean has confirmed that this post has the required approval.

The post is for five years (two year exemption for a registered medical qualification with a license to practise) in preparation for the Intercollegiate Specialty Fellowship Examination in Oral Medicine^(1,2). This is the expected length of specialist training in Oral Medicine, subject to satisfactory progression^(1,2,3). Applicants considering applying for this post on a flexible training basis should initially contact Dr Rigel Allan and the Postgraduate Dental Dean's Office⁽⁴⁾ for a confidential discussion.

- (1) Intercollegiate Surgical Curriculum Programme (ISCP, 2011) available via:
https://www.iscp.ac.uk/curriculum/surgical/specialty_year_syllabus.aspx?enc=WMMI2QH6SDMLibX6plNohg
- (2) Intercollegiate Specialty Fellowship Examinations guidance available via:
<http://rcpsq.ac.uk/dentistry/exams/isfe/oral-medicine>
- (3) A Reference Guide for Postgraduate Dental Core and Specialty Training in the UK – The Dental Gold Guide September 2023, available via: [DENTAL GOLD GUIDE 2023-COPDEND](#)
- (4)
- (5) NHSE- North West: Dental Specialist Training information available via:
<https://www.nwpgmd.nhs.uk/>

DATE WHEN VACANCY AVAILABLE

September 2024

1. THE HOSPITALS / DEPARTMENTS

Manchester University NHS Foundation Trust (MFT)

MFT is England's largest NHS Trust with a turnover of £2.5bn & is on a different scale than most other NHS Trusts. We're creating an exceptional integrated health & social care system for the 1 million patients who rely on our services every year.

Bringing together 10 hospitals & community services from across Manchester, Trafford & beyond, we champion collaborative working & transformation, encouraging our 28,000 workforce to pursue their most ambitious goals. We set standards that other Trusts seek to emulate so you'll benefit from a scale of opportunity that is nothing short of extraordinary.

We've also created a digitally enabled organisation to improve clinical quality, patient & staff experience, operational effectiveness & driving research and innovation through the introduction of Hive; our brand-new Electronic Patient Record system which we've launched in September 2022.

We're proud to be a major academic Research Centre & Education provider, providing you with a robust infrastructure to encourage and facilitate high-quality research programmes. What's more, we're excited to be embarking on our new Green Plan which will set out how MFT continues to play its part in making healthcare more sustainable.

At MFT, we create and foster a culture of inclusion and belonging, provide equal opportunities for career development that are fair, open and transparent, protecting your health and wellbeing and shaping the future of our organisation together.

University Dental Hospital Manchester

The University Dental Hospital of Manchester is a specialist dental hospital located in Manchester, England. It provides NHS services to patients of Greater Manchester, offers teaching and training for dental and oral healthcare students and conducts high quality research. The hospital has several specialities including Oral Medicine, Oral surgery (with TMD clinic), Restorative dentistry, Paediatric dentistry, Special Care Dentistry and Orthodontics.

The Oral Medicine Unit

The Unit of Oral Medicine is based within the University Dental Hospital of Manchester. A specialist clinical service is provided to patients from across the region. Referrals are received from dental and medical colleagues based in either primary or secondary care settings. The majority of patient contacts are outpatient consultations with involvement in local inpatient care undertaken, as required.

Patients with a wide range of Oro mucosal conditions and orofacial manifestations of systemic disease are seen in the Oral Medicine Unit, which has close links with dermatology, ophthalmology and rheumatology amongst others. Multidisciplinary clinics are held for Dermatology, Paediatric Oral

Medicine and a local Bechet's clinic which feeds into the national Bechets clinic in Liverpool if appropriate.

2. THE POST

Duties of the Post

The duties of the post include:

- Provision of high-quality patient care under the direction and guidance of the consultants with respect to conditions falling within the scope of Oral Medicine practice.
- Involvement in other clinics as directed by the relevant Consultants.
- Involvement in research activity within the Unit as directed by the Consultants or relevant colleagues.
- Involvement in the education and training of students and clinical colleagues within the Unit as directed by the Consultants and to provide an exemplary ethical standard as a role model for students at all levels
- Participation in clinical governance and related activities in the directorate that promote safe and appropriate care, as directed by the Consultants.
- Participation wherever possible, including the opportunity to give verbal and non-verbal communications in relevant meetings held within the Unit, Dental Hospital or elsewhere in Greater Manchester, nationally or internationally including The British and Irish Society for Oral Medicine Annual Scientific Meeting;
- Involvement in the day-to-day management of Unit and other duties from time to time at the discretion of the Consultants
- Coordination of departmental complex case meetings
- Involvement with audit

Clinical Staff Related to Training Programme

- Consultants (full-time) in Oral Medicine, Dr Meena Rudralingam and Dr Zahid Khan
- Consultants (part-time) in Oral Medicine – Dr Rigel Allan and Professor Michael Pemberton
- Training Programme Director – Dr Bijaya Rajlawat, Consultant in Oral Medicine
- Professor C Butterworth, Associate Postgraduate Dean and Consultant in Restorative Dentistry

The appointee will be expected to work in close collaboration with all departments at Manchester Dental Hospital.

The Training Programme

- Training Programme Director – Dr Bijaya Rajlawat, Consultant in Oral Medicine, Liverpool Dental Hospital
- Educational Supervisor – Dr Rigel Allan, Consultant in Oral Medicine
- Curriculum – this is outlined in the Specialist Training Curriculum for Oral Medicine; ISCP website:

https://www.iscp.ac.uk/curriculum/surgical/specialty_year_syllabus.aspx?enc=WMMI2QH6SDMLibX6pINohg

- Assessment – the learning outcomes will be assessed using both workplace-based performance assessments and examination of knowledge and clinical skills, which will sample across the domains of the curriculum *i.e.*, knowledge, skills and attitudes. The assessments will be supported by structured feedback for trainees within the training programme. Assessment tools will be both formative and summative and will be selected on the basis of their fitness for purpose.
- Appraisal - the Educational Supervisor will appraise the trainee at least twice yearly, including prior to any ARCP (Annual Review of Competence Progression). The appraisal process is confidential, but there will be an agreed mechanism to feedback information from the confidential appraisal process to other relevant parties.

Timetable

The appointee will participate in several Oral Medicine outpatient clinics each week. There will be week-to-week variations to:

- Ensure time is spent between varying clinics.
- To undertake oral mucosal biopsies.
- Allow participation in specialist departmental consultation clinics where appropriate in stage of training.
- Allow participation in specialist medical clinics to meet the needs of the trainee and competence progression as per the curriculum.

The initial indicative timetable will be:

	Monday	Tuesday	Wednesday	Thursday	Friday
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AM	Oral Medicine Consultation Clinic	Oral Medicine Consultation Clinic	Oral Medicine Consultation Clinic	Oral Medicine Consultation Clinic	Oral Medicine Consultation Clinic (3:4), Joint Oral Medicine/Dermatology Clinic (1:4)
PM	Biopsy Clinic	Medical attachment or Patient Admin	CPD (3:4) Monthly Complex cases meeting (1:4)	Patient Related Admin	Patient Admin/CPD/ Personal study

NB: Clinics in medical specialties for e.g., Gastroenterology, Rheumatology, Ophthalmology, Genito-Urinary Medicine, Infectious Diseases including HIV will be arranged as per trainee's progress.

Postgraduate Educational Facilities

The day-to-day facilities to meet the trainee's needs, including office and computer facilities, will be provided by the University Dental Hospital of Manchester.

The Manchester University Foundation Trust has a dedicated Education Centre at the Manchester Royal/Oxford Road site.

Continuing Professional Development

The post-holder will periodically formulate a personal development plan for review at appropriate time points in the training, such as during appraisal and on an annual basis with the Training Programme Director. The development plan will take account of general and specialist requirements for professional development issued by the relevant Royal Colleges, the General Dental Council, the Chief Dental Officer and the Trust itself. The post holder will be supported by appropriate study leave allocations and financial support. Study leave must be approved in advance in accordance with procedures in the Dental Hospital.

The trainee will be expected to participate in the research activities of the Oral Medicine Unit, the Department or School. This will include working as part of a multi-disciplinary research team, attendance and presentations at research seminars and journal clubs and preparation of work for publication.

3. MAIN CONDITIONS OF SERVICE

The appointee is subject to the Trust Terms and Conditions of Service, Terms and Conditions.

The successful candidate will be required to maintain his/her private residence in contact with the public telephone service and such residence must not be more than 10-mile residence away from the hospital, unless specific approval is given by the Trust to a greater distance. This post is subject to an enhanced level Criminal Records Bureau check.

CONFIDENTIALITY

Through the course of your employment you may become aware of information concerning patients or staff. All such information must be treated as confidential. Breach of this confidence may result in dismissal.

INFECTION CONTROL

All medical/dental staff must co-operate with infection control measures which are in place throughout the Trust and comply with any guidance and best practice relating to infection control.

ADDITIONAL RESPONSIBILITIES

All healthcare professionals have a statutory duty to promote ways for the service user and the community they serve to improve their own health and provide services to enable this to happen (e.g. smoking cessation, lifestyle and weight management).

STUDY AND ANNUAL LEAVE

Study leave for external courses is allowed where appropriate. Application for study or annual leave must be made at least six weeks prior to the period of absence and ALL consultants involved in training during the planned dates must be consulted. Application forms are to be submitted to the Postgraduate Dental Dean when signed by the relevant consultants.

4. VISITING THE DEPARTMENT

The variety and scope of work offered in the post can best be appreciated by visiting the department, and potential applicants are cordially invited to contact:

- Dr Rigel Allan, Consultant, Educational Supervisor and Clinical Lead – 0161 529 6338
Rigel.allan@mft.nhs.uk
- Management administrative support 0161 529 6391



December 2024