

POSTGRADUATE CERTIFICATE IN WORKPLACE BASED POSTGRADUATE MEDICAL EDUCATION

What is the programme?

This is a programme designed to meet the needs of medical educators at all levels across the North Western Deanery. It will enable individuals to meet the GMC and Deanery standards for trainers and to be accredited by the North Western Deanery. Credits from Edge Hill University will be awarded towards a Masters level qualification; with those completing all 3 modules awarded the full certificate.

Who is the programme for?

The programme is suitable for consultants, trainees, SAS and other non-training grade doctors.

What qualifications will I receive?

Successful completion of this programme leads to the award of Postgraduate Certificate in Workplace Based Postgraduate Medical Education (60 Masters-level credits) awarded by Edge Hill University.

Where candidates can offer experience or equivalent study from elsewhere to meet the requirements of part of the programme, they can apply for exemption from the first module, via Edge Hill University's Application of Prior (Experiential) Learning (AP(E)L) procedure.

Successful completion of modules 1 & 2 will lead to the interim award of Certificate of Professional Development awarded by Edge Hill University.

In addition, module 1 has been accredited by the Academy of Medical Educators.

The first module has also been approved as meeting the North Western Deanery and GMC standards for **Clinical Supervisor**; and the second module is approved as meeting North Western Deanery and GMC standards for **Educational Supervisor**. Appropriate certification will be awarded by the North Western Deanery for those successfully completing all elements of these modules.

How long will it take to complete?

The programme will be delivered on a part-time basis, by means of supported online learning. It is designed as a 'step on – step off' programme, where participants choose how many modules to undertake each year, and can break between modules if they choose.

Each module lasts for approximately 6 months and it is therefore possible to complete the whole PG Cert in around 18 months. It is also possible to enrol for individual modules; please ask for more information.

What does the programme cover?

Module 1: CPD4706, Teaching & Learning in the Medical Workplace **(20 Masters level credits; Approved Clinical Supervisor Status)**

This module offers an introduction to medical education in the clinical workplace. The syllabus is designed to meet the needs of medical professionals already carrying out the **Clinical Supervisor** role, and also those clinicians who aspire to take on this role.

Indicative list of topics addressed in this module:

- Clinical skills teaching
- Teaching in the clinical workplace
- Workplace based assessment
- Feedback
- Portfolios
- Supervision
- Educational climate
- Understanding adult learning
- Styles of learning
- Styles of teaching
- Reflective practice
- Peer Observation of Teaching
- Philosophy of teaching

Module 2: CPD4707, Supporting the Postgraduate Learner in the Medical Workplace **(20 Masters level credits: Approved Educational Supervisor Status)**

This module offers a more in-depth exploration of medical education in the clinical workplace. The syllabus is specifically designed to meet the needs of medical professionals carrying out the **Educational Supervisor** role, and those clinicians who aspire to take on this role.

Indicative list of topics addressed in this module:

- Assessing learning needs
- Learning agreements & objectives
- Assessment & appraisal principles
- ARCP reports
- Supporting trainees in difficulty
- Introduction to:
 - Careers support
 - Mentoring & coaching
 - Quality management:

Module 3: CPD4708, Managing & Developing Medical Education **(20 Masters level credits)**

This module is designed to meet the needs of medical professionals who can be identified as taking on or aspiring to the role of an **Educational Leader**. It will introduce and raise students' awareness of key concepts involved in leadership and management within the context of the medical workplace.

Indicative list of topics addressed in this module:

- Managing the educational experience
- Appraisal skills
- ARCP cycle and structures
- Approaches to medical education, e.g. PBL, e-learning
- Educational leadership – principles and approaches
- Advanced career management
- Recruitment and selection
- Presentation skills
- Methods of medical education, e.g. presentations, group work
- Curriculum planning & course design

How will the programme be taught?

The programme is part time and its delivery is supported by blended learning which utilises a number of different delivery methods including:

- Small online learning sets (around 15 students) co-tutored by an Edge Hill Academic Tutor and a Deanery Clinical Tutor;
- Majority of learning based on the individual students' current workplace experiences and activities;
- An induction event and around three half-day face to face workshops which are held over a number of dates and locations around the North West with the option to sign up to whichever one suits you best;
- Specially devised study material and activities delivered online for individual study and group interaction.

Discussion and contact with tutors and fellow students is encouraged and facilitated by means of email and special online discussion boards. In addition, all participants receive support and guidance throughout each module from the academic and clinical tutors. The programme commences with a detailed introduction to studying online.

How is the programme assessed?

There are no formal exams for this programme. Each module is assessed separately, by submission of individual assignments:

- Module 1:** Peer observation of workplace teaching;
An articulation of your evolving Personal Philosophy of Teaching.
- Module 2:** A reflective case study of supervision;
An interaction analysis of practice and reflection.
- Module 3:** A reflective case study of individual special interest;
Development of a formal teaching plan relevant to personal workplace practice

What are the opportunities for progression?

Students successfully completing this Certificate programme are eligible to apply to progress onto the Postgraduate Diploma / MA in Clinical Education programme offered at Edge Hill University.

What equipment will I need?

You will require access to a PC which has a link to the Internet, the ability to play sound and video, and speakers / headphones. Specialist software is not required.

What will it cost?

For entry in 2013-14, the cost will be £350 per module. The North Western Deanery is funding all hospital based higher medical specialty trainees from one year group to undertake Module 1. The year group will vary between specialties and trainees will be contacted directly by the Deanery where this applies to them.

When can I start and how do I apply?

There are two intakes per year for each module, in the Spring and the Autumn. If you are a specialty trainee who qualifies for Deanery funding please complete the registration form when it is sent to you. We also welcome individual applications from doctors working within the North Western Deanery; please visit our website (below) for an application form.

For further information, please visit the North Western Deanery's website or contact:

Cathy Sherratt

Programme Leader, Clinical Education, Edge Hill University

Tel: 01695 650 822

Email: clinicaleducation@edgehill.ac.uk

Website: <http://www.edgehill.ac.uk/study/courses/workplace-based-postgraduate-medical-education>

Educator Development Team

North Western Deanery

Tel: 0161 625 7670

Email: nwd.pgce@nw.hee.nhs.uk

Website: www.nwpgmd.nhs.uk/pg-cert